

**Franklin County Career and Technology Center
FALL OCCUPATIONAL ADVISORY COMMITTEE REPORTING FORM**

PROGRAM AREA: ELECTRICAL OCCUPATIONS

MEETING DATE: 10/5/2017 **START:** 5 PM **ADJOURN:** 7:30 PM

COMMITTEE CHAIRPERSON: Brian Weibley

COMMITTEE MEMBERS/GUESTS ATTENDING:

In Attendance: Matthew Dennis, Dwight Munson,
Tim Rife, Robert Wolff, Dale Bohn, Shannon
Yates, Rich Conner, Erick Myers, Joel Oyler, Brian
Weibley,

**Not In Attendance: Todd Foltz, Jeff Daughenbaugh,
Shane Hershey, Alex Jones, Ken Haines, Chris Raugh,
Tyler Ames**

BRIEF MEETING SUMMARY

ADMINISTRATIVE RESPONSE:

- The administration supports the effort to return the program to two semesters and continues to market the program to students in an aggressive manner. We would welcome any involvement in the LPN building that the committee is willing to provide.

Dwight E. Munson Jr.

SECRETARY/CHAIRPERSONS SIGNATURE

SECTION 1: APPROVAL OF MINUTES OF LAST MEETING

PLEASE CHECK ONE OF THE ITEMS LISTED BELOW:

- The minutes of the last meeting are approved as presented.
- The minutes of the last meeting are approved with the following changes.
- Minutes were approved with the date change to 2017 not 2016.

SECTION 2: REVIEW OF RECOMMENDATIONS FROM LAST MEETING

- No recommendations needed to be reviewed

SECTION 3: FACILITIES

FACILITIES REPORTING FORM:

	<u>Satisfactory</u>	<u>Unsatisfactory</u>
1. The room provides the most advantageous use of space available	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Room lighting is adequate for the the health and safety of the students.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. The room/lab areas are clean	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Tools and equipment are arranged in an orderly and task-appropriate manner	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. The area has adequate storage facilities for permanent and consumable supplies	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Panic buttons are in operating condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Strategic floor areas are properly lined	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Strategic floor areas are free of obstructions	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. There are adequate storage facilities for flammable and toxic materials.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. There is adequate ventilation for flammable and toxic materials	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Fire extinguishers are visible, accessible, properly maintained and adequate in number	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12. Classroom space for instruction in related theory is adequate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13. The classroom/shop/laboratory temperature is comfortable	<input checked="" type="checkbox"/>	<input type="checkbox"/>

- | | | |
|--|-------------------------------------|--------------------------|
| 14. The classroom/shop/laboratory is large enough for the number of students served | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 15. Persons with disabilities are accommodated in the classroom/shops/laboratory | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 16. Students have appropriate access to to equipment and supplies | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 17. As much as possible, the laboratory area mirrors the accommodations found in the workplace | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR UNSATISFACTORY ITEMS:

1. None

SECTION 4: EQUIPMENT AND SUPPLIES

A. EQUIPMENT AND SUPPLIES REPORTING FORM:

- | | <u>Satisfactory</u> | <u>Unsatisfactory</u> |
|--|-------------------------------------|--------------------------|
| 1. The supply of tools and equipment is adequate to implement the curriculum | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Equipment and tools meet current industry standards and are appropriate for teaching the occupational skills for that business/industry | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. The condition of the equipment indicates proper care and maintenance | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4. Equipment should meet OSHA safety standards with respect to guards, shields, grounding, etc | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5. Safety protection (safety glasses, shields, etc.) is provided and instruction in the proper use of them is provided | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6. Supplies are adequate to implement program objectives | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 7. An inventory of equipment is maintained by the teacher or other staff member | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 8. A schedule for repair and replacement of equipment, tools and supplies is maintained | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 9. A security system for the use of tools, equipment and supplies is maintained | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 10. Material Safety Data Sheets (MSDS) are provided for each flammable, toxic or explosive material as recommended by OSHA | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

COMMITTEE SUGGESTIONS/RECOMMENDATIONS FOR UNSATISFACTORY ITEMS:

1. None

B. RECOMMENDATIONS ON EQUIPMENT AND SUPPLIES

- 1.) What additional equipment is recommended to meet current industrial/occupational skill standards?
 - LED color temperature tuning
 - Ballast to LED change
- 2.) What equipment is recommended for replacement within the next two years?
 - See 5 year equipment list
- 3.) What equipment is recommended for replacement within the next five years?
 - See 5 year equipment list. Will look into this more in the Spring OAC meeting.
- 4.) Other recommendations:
 - None

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. None.

C. UPDATE FIVE YEAR EQUIPMENT LIST FROM DISCUSSION AND ATTACH TO THIS DOCUMENT:

SECTION 5: GENERAL DISCUSSION

LIST ITEMS FOR DISCUSSION NOT COVERED IN OTHER AREAS:

- **LPN building.** Some of the contractor may want to come and help the kids and show them specific tasks or jobs.
- **Enrollment.** We feel the enrollment is getting better. We still want to get the program broke out into 2 semesters.
- **CO-OP placement numbers** were given.

COMMITTEE SUGGESTIONS/RECOMMENDATIONS/COMMENTS:

1. Keep trying to recruit to get the program back to 2 semesters.

FIVE YEAR EQUIPMENT LIST

	<u>Item</u>	<u>Justification/Why is it needed?</u>	<u>QTY</u>	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Purchase Date</u>
2015-16						
	1 Green Lee PVC Conduit bending trainer	To teach students how to effectively bend PVC conduit	1	\$5,755	\$5,755	
	2					
2016-17						
	1 Motor Control trainer refurbish kit	To upgrade and update current motor control trainers	1	\$12,000	\$12,000	
	2					
2017-18						
	1 Laptops/tablets	To update laptops or tablets depending on current technology of industry	25	\$600	\$15,000	
	2					
2018-19						
	1 Mock House refurbish	Update the wood framing in the mock house	1	\$10,000	\$10,000	
	2					
2019-20						
	1 Arc Fault testing equipment trainer	To train students on arc fault equipment	1	\$5,000	\$5,000	
	2 Thermal Imaging trainer	To train students in thermal imaging for heat	1	\$10,000	\$10,000	
	3					
2020-21						
	1 TBD in Spring 2017 meeting					

Item

Justification/Why is it needed?

QTY

**Unit
Cost**

**Total
Cost**

**Purchase
Date**