

FRANKLIN COUNTY CAREER AND TECHNOLOGY CENTER JOINT OPERATING COMMITTEE

The monthly meeting of the Franklin County Career and Technology Center's Joint Operating Committee was held on Thursday evening, March 26, 2015 in the lobby conference room. Chairman Chris Lind called the meeting to order at 7:20 pm and announced that the JOC had just come from an Executive Session on Personnel. This was followed by a moment of silence and salute to the flag.

MEMBERS PRESENT: Carl Barton Chambersburg
Joan Smith Chambersburg
Stanley Helman Chambersburg (alternate)
Dwayne Burt Shippensburg
Don Hilbinger Shippensburg
Chris Lind Waynesboro
Ken Haines Greencastle
Larry Funk Tuscarora

MEMBERS ABSENT: Leland Lemley Waynesboro
Ed Norcross Chambersburg

ALSO PRESENT: Beth Bender Superintendent of Record
Ben Mordan CareerTech Asst. Director
Scott Cole CareerTech Vocational Supervisor
Cheryl Cook CareerTech Admin. Secretary
Neil Rotz CareerTech Business Manager
Jan Collier CareerTech LPN Administrator
Ronald Repak Solicitor
Judy Yohn Adult Education Consultant
Jeff Daughenbaugh CareerTech Maintenance Supervisor
Steve Grove CareerTech Instructor
Susan Mills CareerTech Instructor
Terry Miller CareerTech Co-op Coordinator
Cherry Shives CareerTech Adult Ed Instructor
Shawn Eckenrode CareerTech Instructor
Trevor Kennedy CareerTech student
Mr. & Mrs. Delbert Kennedy Parents
Mrs. Lind

RECOGNITION OF VISITORS: Chairman Lind welcomed everyone to the meeting.

PUBLIC COMMENT: None

APPROVAL OF THE MARCH 26, 2015 AGENDA:

On a Funk/Barton motion/second and carried unanimously on a voice vote, the agenda was approved with the addition of an Executive Session for Personnel after all new business.

APPROVAL OF THE FEBRUARY 26, 2015 MINUTES:

On a Funk/Haines motion/second and carried on the following voice vote, the February 26, 2015 meeting minutes were approved:

Mr. Haines – yes	Mr. Barton – yes
Mr. Burt – abstain	Mr. Helman – abstain
Mr. Hilbinger – yes	Mrs. Smith – yes
Mr. Funk – yes	Chairman Lind – yes

FINANCIAL REPORTS:

Mr. Rotz, Business Manager, presented the following financial reports:

General Fund	Ending Balance 1/31/201	\$ 710,837.00
	Receipts February 2015	\$ 569,548.87
	Expenditures February 2015	\$ (718,110.96)
	Ending Balance 2/28/2015	\$ 562,274.91
LPN Account	Ending Balance 2/28/3015	\$ 234,878.07
	Total Checks	\$ 182,612.89
General Advisory	Beginning Balance 2/1/2015	\$ 37,041.47
	February 2015 Receipts	\$ 0.00
	February 2015 Expenditures	\$ 0.00
	Ending Balance 2/28/2015	\$ 37,041.47

On a Funk/Hilbinger motion/second and carried unanimously on a roll call vote, the financial reports were approved as presented.

CORRESPONDENCE: None

CHIEF ADMINISTRATIVE OFFICER'S REPORT: None

ADMINISTRATIVE REPORTS:

Scott Cole:

- Mr. Cole introduced the student of the month, Trevor Kennedy. Trevor is a sophomore from Greencastle-Antrim School District enrolled in Auto Collision.

Ben Mordan:

- Dr. Mordan gave updates on student accomplishments.
- Reviewed the Alumni Golf Tournament, provided hand-out and talked about how it benefits low-income students.

Jan Collier:

- Licensure exam pass rate from the February class is 100% currently, pending three more graduates to take the exam.
- The PN Advisory Board will meet on April 15th with the focus of the meeting being the Future of Practical Nursing.
- Applications to the program are up 43%.
- Students and faculty will participate in a Chambersburg area mass casualty exercise in April.
- Mrs. Collier is on the steering committee with the Chambersburg Chamber of Commerce sponsored Community Education Coalition. She is currently the only vocational education representative on the committee.

Judy Yohn:

- May 1st is the target date to approve for GI Bill funding.
- Working on accreditation paperwork.
- Upcoming audit with the Department of Education – paperwork is due April 1st.
- Mrs. Yohn and the Adult Education welding instructors toured the Martin's Potato Roll plant. Martin's would like to hold welding instruction at their location. The program would be 80 to 90 hours and would be for twelve (12) of their maintenance people.
- The United Way Logistics program is finished. It had a total of twelve (12) people in it and five (5) received their CLA certification. United Way would like to start a second program in April.

NEW BUSINESS:

Curriculum:

1. Presentation by Steve Grove on the Student House Project

Mr. Grove gave a presentation to the JOC detailing what needs to be done in order to undertake another student-built house project. He talked about what knowledge was gained from the last house project and how project based learning benefits all involved.

2. Recommend approving Steve Grove to start investigation costs, processes and timelines for a student-built house project

On a Helman/Burt motion/second and carried unanimously on a roll call vote it was approved for Mr. Grove to begin investigating the house project. Mr. Funk thanked Mr. Grove for investing his time in this project.

Financial:

3. Discussion: Lease with CASD for the Board Room will automatically renew for the 2015-2016 school year unless notice is given in writing not less than 90 days preceding June 30, 2015

On a Funk/Burt motion/second and carried unanimously on a roll call vote, it was decided to let the lease automatically renew.

4. Recommend outsourcing substitute services to Source4Teachers beginning with the 2015-2016 school year at a rate of 29.9% per sub pay

On a Funk/Haines motion/second, Chairman Lind asked if there were questions or discussion. Mr. Hilbinger asked if the benefits seen by the districts will apply to CareerTech. Mr. Helman stated he agrees with Mr. Hilbinger and wants to know if we really need to increase our sub pool. Mr. Burt asked if the larger sub pool would have the skill set need to teach at CareerTech. Mr. Hilbinger said he believes we need to see this in operation with the districts before we implement it here. The motion was voted down on a unanimous NO roll call vote.

5. Approval is requested for the 2015-2016 General Fund Operating Budget of \$5,944,709 which is a total of \$133,098 or 2.29% increase over the 2014-2015 budget

On a Funk/Hilbinger motion/second and carried unanimously on a roll call vote, the 2015-2016 General Fund Operating Budget was accepted as presented.

Mr. Funk asked if any progress had been made with re-working the Adult Education advertising in order to use the GAC Marketing Committee funds. Some advertisement was done in conjunction with the Home Show that will be taking place at CareerTech on Saturday, March 28th. A brief discussion followed.

Chairman Lind recessed the meeting at 8:05 p.m. to an executive session for personnel.

Chairman Lind reconvened the meeting at 8:39 p.m.

Mr. Funk made a motion to add #6 to the agenda, Appointment of an Interim Director. The motion was seconded by Mrs. Smith and carried unanimously on a voice vote.

6. Recommend the appointment of Beth Bender, Superintendent of Record, as Interim Director

On a Funk/Smith motion/second and carried unanimously on a roll call vote, Beth Bender was appointed as Interim Director of CareerTech.

Solicitor's Report – None

Addenda: None

There being no further business to discuss, the meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Cheryl A. Cook
Recording Secretary