

**FRANKLIN COUNTY CAREER AND TECHNOLOGY CENTER
JOINT OPERATING COMMITTEE**

PROPOSED AGENDA: MAY 14, 2015 - 7:00 p.m.

Call to Order

Moment of Silence and Flag Salute

Roll Call

Executive Session for Personnel

Recognition of Visitors

Public Comment

Approval of the May 14, 2015 Agenda

Approval of April 23, 2015 Meeting Minutes

Financial Reports: General and LPN Accounts

Correspondence

Chief Administrative Officer's Report

Administrative Reports

NEW BUSINESS:

Financial:

1. National Skills USA Competition

Approval is sought to send ten (10) students and three (3) advisors to the National Skills USA Competition in Louisville, KY from June 20, 2015 to June 27, 2015 at a cost of approximately \$23,820.

2. Depository

Approval is sought to retain Orrstown Bank as the depository for the Franklin County Career & Technology Center for the 2015-2016 school year.

3. Food Service Contract with CASD

It is recommended that the contract for the Chambersburg Area School District to provide Food Services to the Franklin County Career and Technology Center be approved.

Personnel:

4. Recommend approval to elect a Treasurer for the 2015-16 School Year

Policy for the election of a Treasurer, as written in the Articles of Agreement, Paragraph 8, ***“At the May meeting each year of the Joint Operating Committee, a Treasurer shall be elected to take office the first Monday of July following such election for a term of one (1) year”.***

Recommend retention of John Fitz as Treasurer of the Franklin County Career and Technology Center.

5. Recommend approval to elect a Solicitor for the 2015-16 School Year

Policy for the election of a Solicitor, as written in the Articles of Agreement, Paragraph 8, ***“At the May meeting each year of the Joint Operating Committee, a Solicitor shall be elected to take office the first Monday of July following such election for a term of one (1) year.***

Recommend retention of Andrews and Beard as Solicitor of the Franklin County Career and Technology Center at the rates of \$130/hr. for solicitor type work performed on behalf of the CTC and \$160/hr. for specialized services. These rates are the same as they were for the 14-15 school year.

6. Support Staff Position

The administration recommends advertising for an Instructional Assistant I support staff position (job description is attached) at a salary range of \$18,000 to \$20,000 pending experience and education.

7. Permission to Advertise, Interview and Hire Student Help

Approval is sought to advertise, interview and hire three (3) part-time student workers to assist the Maintenance Department during the summer months for up to twenty (20) hours per week per worker at an hourly wage of \$7.50 per hour. Expected start date is June 15, 2015.

8. Recommend approval of the following appointment

The Administration recommends the appointment of Shawn Eckenrode to the position of Numeracy/Literacy Integration Specialist for the 2015-2016 school year. This position is crucial to moving CareerTech curriculum to meet state and federal guidelines and develop vocational curriculum in all shops to meet 21st century skills. This program is funded through Perkins and will be appointed on a year-to-year basis. The job description is attached.

Building and Grounds:

9. Demolition of Pump House and Concrete Removal

The Administration recommends the demolition and removal of the old water tower pump house and concrete tower base. It has come to our attention that there are dangerous structural issues and that to ensure the safety of students and staff, the building be demolished. It can be done within our existing budget. The quote is attached.

Solicitor's Report:

Addenda

Adjournment