

FRANKLIN COUNTY CAREER AND TECHNOLOGY CENTER JOINT OPERATING COMMITTEE

The monthly meeting of the Franklin County Career and Technology Center Joint Operating Committee was held on Thursday evening, June 25, 2015 in the lobby conference room with Vice Chairman Carl Barton calling the meeting to order at 7:00 pm. This was followed by a salute to the flag and a moment of silence.

MEMBERS PRESENT:	Carl Barton Larry Funk Ashley Newcomer Leland Lemley Charlie Suders Greg McMullen Ken Haines Joan Smith	Chambersburg Tuscarora Waynesboro (alternate) Waynesboro Shippensburg (alternate) Shippensburg (alternate) Greencastle Chambersburg
MEMBERS ABSENT:	Don Hilbinger Dwayne Burt Ed Norcross Chris Lind	Shippensburg Shippensburg Chambersburg Waynesboro
ALSO PRESENT:	Eric Michael Jim Duffey Charles Prijatelj Cheryl Cook Neil Rotz Ben Mordan Jan Collier Judy Yohn	CareerTech Interim Director CareerTech Director Superintendent of Record CareerTech Admin. Secretary CareerTech Business Manager CareerTech Assistant Director CareerTech LPN Administrator CareerTech Adult Ed Consultant

Vice Chairman Barton welcomed CareerTech's new Administrative Director, Jim Duffey, whose official start date will be July 13, 2015. Mr. Duffey stated that he appreciates the opportunity the board has given him and he is looking forward to working with everyone.

RECOGNITION OF VISITORS: None

PUBLIC COMMENT: None

APPROVAL OF JUNE 25, 2015 AGENDA

On a Funk/Suders motion/second and carried unanimously on a roll call vote, the agenda was approved as presented.

APPROVAL OF THE MAY 14, 2015 MEETING MINUTES

On a Funk/Lemley motion/second and carried on the following roll call vote, the meeting minutes were approved as presented:

Mr. Haines – yes	Ms. Newcomer – abstain
Mr. McMullen – yes	Mr. Suders – abstain
Mrs. Smith – abstain	Mr. Lemley – yes
Mr. Funk – yes	Vice Chairman Barton – yes

APPROVAL OF THE MAY 28, 2015 SPECIAL MEETING MINUTES

On a Funk/Haines motion/second and carried on the following roll call vote, the special meeting minutes were approved as presented.

Mr. Haines – yes	Ms. Newcomer – abstain
Mr. Suders – yes	Mrs. Smith – yes
Mr. Lemley – yes	Mr. Funk – yes
Mr. McMullen – yes	Vice Chairman Barton – yes

FINANCIAL REPORTS:

Mr. Rotz, Business Manager, presented the following financial reports:

General Fund:	Ending Balance 4/30/15	\$ 509,238.85
	Receipts, May 2015	\$ 556,045.66
	Expenditures, May 2015	\$ (538,242.45)
	Ending Balance 5/31/15	\$ 527,042.06
LPN Account:	Ending Balance 5/31/2015	\$ 266,966.06
	Total Checks	\$ 144,102.81
General Advisory	Beginning Balance 5/1/15	\$ 51,391.47
	May 2015 Receipts	\$ 11,000.00
	May 2015 Expenditures	\$ 896.91
	Ending Balance 5/31/15	\$ 61,494.56

On a Funk/Suders motion/second Vice Chairman Barton asked if there were any questions or discussion. A brief discussion took place on the Budgetary Comparison Summary. There being no further discussion, the motion was carried unanimously on a roll call vote and the financial reports were approved as presented.

CORRESPONDENCE: None

CHIEF ADMINISTRATIVE OFFICER'S REPORT: Dr. Prijatelj said he looks forward to working with everyone during his term as Superintendent of Record.

ADMINISTRATIVE REPORTS:

Eric Michael:

- Reviewed the summer projects and the maintenance projects
- Thanked the board for the opportunity to work for them

Ben Mordan:

- Reviewed the Perkins Grant
- The consortium performed above state expectations in all eight indicators
- We are in the top 5% of CTE's in the state, therefore, no restrictions will be imposed as to how we use our Perkins funding
- Our grant will be \$17,906 less than last year due to the state budget
- Due to a new state law, Perkins funding cannot be used for CTSO expenses
- Vice Chairman Barton asked if we would get some press coverage for being in the top 5% of CTE's in the state

Jan Collier:

- The one year lease extension to June 30, 2016 is being finalized with Wilson College
- The Practical Nursing Program had a booth at the Veteran's Expo on June 10th – seeking a partnership with the Veteran's hospital
- Students assisted with Keystone Outreach for HIV testing and education on HIV Awareness Day 6/19/2015
- Instructor Debbie Coombs, RN has earned her MSN degree. The PNP faculty group all have their MSN degrees which exceeds accreditation requirements
- The February 14-15 NCLEX-PN licensure pass rate was 100%
- Graduation will be Thursday, August 6, 2015 – invited all JOC members to attend

Judy Yohn:

- Working on advertising for the CDL program. In the agreement with Lancaster CTC, we stated we would advertise and we have not done so. The truck has been sitting idle for the last four (4) weeks and we are losing money.
- The CNA class will graduate on July 6th with a total of eight (8) students. The state test will be four (4) weeks later.

- Still working with Martin's Pastries to provide welding training for them.
- Menno Haven may do some in house CNA training.
- The V.A. is getting ready to do a site visit.
- TAA and WIA funding starts on July first. Courses must be resubmitted every year.

NEW BUSINESS:

Personnel:

- 1. Appointment of Superintendent of Record**
Upon a Funk/McMullen motion/second and carried unanimously on roll call vote, Dr. Charles Prijatelj, Superintendent of Tuscarora School District, was appointed to the position of Superintendent of Record for a 3 year term through June, 2018 at a rate of \$3,000/year.
- 2. Recommend retention of non-teaching personnel for the 2015-2016 school year**
Student Management Assistant
Judyann Kell
- 3. Recommend approval of three (3) students, Caitlin Perry, Samantha Perry and Damian Zavaia, starting work with the Maintenance Department on June 11, 2015 for no more than twenty (20) hours per week at an hourly wage of \$7.50**
On a Funk/Smith motion/second all present voted yes to these personnel items.
- 4. Permission to move Robert Shirley from a long-term substitute position in Precision Machining/Engineering Technology to a permanent, full-time Precision Machining/Engineering Technology Instructor at 3B on the salary schedule for the 2015-2016 school year, effective August 17, 2015.**
On a Funk/Suders motion/second and carried unanimously on a roll call vote it was approved to move Mr. Shirley to a permanent, full-time Precision Machining/Engineering Technology Instructor.
- 5. Recommend hiring Rafael Cuesta as a long-term substitute in the Electronics Department for the second semester of the 2015-2016 school year, effective January 13, 2016 at a per diem rate equal to step 1A of the Teacher's Salary Schedule**
On a Funk/Suders motion/second and carried unanimously on a roll call vote, permission was given for hiring Rafael Cuesta as a long-term sub in Electronics.

Financial:

- 6. Approval is sought for a 2% salary increase for administration and support staff for the 2015-2016 school year**
On a Haines/Smith motion/second and carried unanimously on a roll call vote, a 2% salary increase for administration and support staff was approved.
- 7. Approval is sought for the 2015-2016 school year support staff insurance package. FCCTC shall provide individual, two-party or family medical insurance coverage with all participants paying 1.5% of the total premium cost, which is 2% below the teacher's co-premium percentage that is calculated each fiscal year (per the CBA).**
On a Haines/Suders motion/second, Vice Chairman Barton asked if there were any questions or discussion. Mr. McMullen asked how the 1.5% was determined. Mr. Rotz explained that there is language in the Collective Bargaining Agreement to calculate the teacher's co-premium percentage. Mr. Lind directed that the support staff rate fall 2% below the calculated co-premium percentage for teachers. A brief discussion followed. There being no further questions or discussion, the motion was carried unanimously on a roll call vote.
- 8. Authorization to accept the 2015/16 Carl Perkins Grant Funding**

Project	AMOUNT
Total Approved Budget	\$5,944,709
Carl Perkins Grant # 380-16-0000	336,812

TOTAL APPROVED BUDGET (15-16)	\$6,281,521
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On a Funk/Haines motion/second and carried unanimously on a roll call vote, the Perkins Grant Funding for 2015/2016 was accepted.

Curriculum:

- 9. Permission is requested to send Mr. Bobby Bard, Auto Tech Instructor, and the following six students to the Hot Rodders Competition in Joliet, Illinois at an approximate total cost of \$1,360:**

**Devin Flasher – Senior – James Buchanan
Shawn Robinson – Junior – Waynesboro
Jared Shields – Senior – CMS
Brandon Kennedy – Senior – Greencastle-Antrim
Austin Rhone – Junior – CMS
Dylan Fraley – Sophomore – Waynesboro**

On a Funk/Suders motion/second and carried unanimously on a roll call vote, the trip to Joliet, Illinois was approved.

Solicitor's Report – None

Addenda – None

There being no further business to discuss, the meeting was adjourned at 7:42 p.m.

Respectfully submitted,

Cheryl A. Cook
Recording Secretary