FRANKLIN COUNTY CAREER AND TECHNOLOGY CENTER
JOINT OPERATING COMMITTEE

PROPOSED AGENDA – August 27, 2015 – 7:00 p.m.

Call to Order

Moment of Silence

Flag Salute

Roll Call

Recognition of Visitors

Public Comment

Approval of August 27, 2015 Agenda

Approval of June 25, 2015 Meeting Minutes

Financial Reports: General Account, LPN Account

Correspondence

Chief Administrative Officer's Report

Administrative Reports

NEW BUSINESS:

Financial:

1. **Non-Resident Tuition Rates**
   Approval is sought to set the overall Non-Resident Tuition Rates for the 2015-2016 school year at $7,389 per student. (Total Budget {$5,944,709}/Avg. 2013-14 and 2014-15 ADM's 758.34). The Fannett Metal rate will be established at $6,046. {Total amount shared by member districts $4,585,259 ÷ Avg. 2013-14 and 2014-15 ADM's 758.34}

2. **Request permission to use funds from Capital Reserve Account**
   Permission is requested to use funds from the Capital Reserve Account to make payment to C & J Roofing, Inc. for the barn siding in the amount of $13,100. This expense was part of the Maintenance Action Plan approved at the January 2015 JOC meeting.

3. **Reimbursement of General Fund**
   Permission is requested to reimburse the General Fund for instructional equipment purchased during the 2014-15 school year with Capital Reserve funds in the amount of $192,688.

4. **Permission to Request Sealed Bids for Sale of Motorcycle**
   Permission is sought by the Automotive Technology program to request sealed bids for the sale of a 1981 Honda CBX motorcycle that is without a title and is currently non-operational.

5. **Permission to Accept Donation from Volvo Construction Equipment North America, LLC**
   Permission is sought to accept the donation of a DD38HF Asphalt Compactor, valued at $32,033, from Volvo for use in their training area.

6. **Permission to Advertise with Kegerreis Outdoor Advertising, LLC**
   Permission is sought to enter into a six (6) month contract with Kegerreis Outdoor Advertising for three (3) billboards; two (2) will advertise the Adult Education Program and one (1) will advertise CareerTech. The total contract price is $7,500.

Personnel:

7. **Substitute Teacher List**
   Approval is sought for the Substitute Teacher List for the 2015-16 school year. Approval is also sought to add subsequent substitute teachers to the active list based on the Assistant Director's recommendation.

8. **Recommend the following appointment be approved retroactive to August 17, 2015:**
   Instructional Assistant
   Janine Frey
   3091 Molly Pitcher Highway
   Chambersburg, PA 17202
   Effective August 17, 2015
   Annual Salary: $18,000 for 186 day contract

9. **Recommend the following appointment in the Practical Nursing Program be accepted:**
   Sharon Roberts, MSN, RN
   481 Buchanan Trail West
   Greencastle, PA 17225
   Substitute LPN program instructor
   $29.00/hr.
   Effective – August 26, 2015

10. **Recommend the following employment change in the Practical Nursing Program be accepted:**
    Holly Friese, BSN, RN
    6413 Bellhurst Drive
    Chambersburg, PA 17202
    Move from Part-time Instructor to Substitute Teacher status, effective September 19, 2015, at a rate of $29.00/hr.

Curriculum:

11. **Faculty and Student Handbooks**
    Recommend approval of the Faculty and Student Handbooks for the 2015-2016 School Year.

12. **Memorandum of Understanding – 2015-2016 School Year**
    Approval is sought for the Memorandum of Understanding between Career and Technical Centers and Participating School Districts and the Bureau of Career and Technical Education for participation in the Technical Assistance (TAP) Program.

13. **Permission to send five Auto Tech students and their instructor, Mr. Bard, to the Hot Rodders National Competition in Las Vegas, Nevada.**
    Permission is requested to send the following students and their instructor, Mr. Bobby Bard, to the Hot Rodders National Competition in Las Vegas, Nevada from November 1, 2015 through November 7, 2015 at an approximate cost of $5,500. Detailed information is in your board packet.

    Jared Shields- CMS
    Devin Flasher- JBHS
    Brandon Kennedy- GASHS

Shawn Robinson- WASHS
Austin Rhone- CMS
Bobby Bard – Automotive Instructor

Policy:

14. **Policy #008 – Joint Operating Committee Procedures – Organizational Chart**
    Revisions in the Organizational Chart for 2015-16 require a revision of the policy.

Solicitor's Report

Addenda

Adjournment

Executive Session for Personnel and Property