

FRANKLIN COUNTY CAREER AND TECHNOLOGY CENTER JOINT OPERATING COMMITTEE

PROPOSED AGENDA – December 17, 2015 – 7:00 p.m.

Call to Order

Moment of Silence & Flag Salute

Roll Call

Recognition of Visitors

Public Comment

REORGANIZATION:

The Articles of Agreement for the establishment and operation of the Franklin County Career and Technology Center, Page 3, Section 8:

Officers:

“In the December meeting each year of the Technical School Committee, a Chairman and Vice-Chairman should be elected to serve for a period of one (1) year, to take office the first Monday of the following January. The two officers shall not represent the same participating school district, shall not be eligible to serve in the same office more than two (2) successive years, and shall not come from the same participating school district for more than two (2) successive terms.”

Meeting Dates:

It is recommended that meeting dates and time for our regular monthly meeting be established during the reorganization in December. At the present time, the Joint Operating Committee meets on the 4th Thursday of each month, with the exception of November and December when the Joint Operating Committee meets earlier due to the Thanksgiving and Christmas Holidays. The set time is 7:00 p.m. Any changes will be advertised accordingly.

Approval of December 17, 2015 Agenda

Approval of November 19, 2015 Meeting Minutes

Financial Reports: General Account and LPN Report

Correspondence:

Chief Administrative Officer's Report:

Administrative Reports:

OLD BUSINESS

1. Equipment Purchase – 29 Passenger Bus

A recommendation is made to no longer pursue the purchase of a 1996 29 passenger bus with a diesel engine, front & rear A/C and 152,000 miles from Brian Yeager. Purchase price was \$5,000.

NEW BUSINESS

Curriculum:

1. Approval of C.N.A. Clinical Agreement

Approval is sought to renew the agreement with the Shook Home in Chambersburg to provide the site for clinical training for C.N.A. certification.

Personnel:

1. Patricia Regan, Administrative Secretary, requests her retirement date be changed from December 31, 2015 to March 31, 2016

2. Determination and Assignments of Committees for the Calendar Year – 2016

It is recommended the Joint Operating Committee members determine appropriate committees and assign necessary representatives for committees selected for the Calendar Year 2016. The committees are Budget and Finance Committee, Personnel and Negotiation Committee and Building and Grounds Committee. The current committee members are as follows:

Budget and Finance Committee:

Don Hilbinger
Ken Haines
Leland Lemley
Alternate: Chris Lind

Personnel and Negotiation Committee:

{Adult Education Committee}
Carl Barton
Chris Lind
Dwayne Burt
Alternate: Larry Funk

Building and Grounds Committee:

Joan Smith
Ed Norcross
Larry Funk
Alternate: Don Hilbinger

Building and Grounds

3. Quote from R.A. Hill, General Contractors

Permission is requested to accept the quote from RA Hill, General Contractors, for the labor, equipment and material to install three (3) single door openings through existing masonry walls between classrooms and corridor for the Practical Nursing Program relocation to CareerTech in the amount of \$10,900. All costs will be paid for by the Practical Nursing Program.

4. Proposal submitted by Martin and Martin, Inc.

Approval is sought to accept the proposal submitted by Martin and Martin, Inc. in the amount of \$8,000 to perform all civil engineering required to obtain land use permitting for the LPN Building Project. All costs will be paid for by the Practical Nursing Program.

Solicitor's Report:

Addenda

Adjournment