

**FRANKLIN COUNTY CAREER AND TECHNOLOGY CENTER  
JOINT OPERATING COMMITTEE**

**PROPOSED AGENDA: MAY 19, 2016 - 7:00 p.m.**

Call to Order

Moment of Silence and Flag Salute

Roll Call

Recognition of Visitors

Public Comment

Approval of the May 19, 2016 Agenda

Approval of April 28, 2016 Meeting Minutes

Financial Reports: General and LPN Accounts

Correspondence

Chief Administrative Officer's Report

Administrative Reports

**OLD BUSINESS:**

**Personnel:**

**1. Substitute Teacher Contract**

Approval is sought to contract with Source 4 Teachers Mission One for substitute teacher services for a three (3) year period – July 1, 2016 through June 30, 2019.

**Financial:**

**2. Permission to Deposit Funds into Capital Reserve Fund**

Approval is requested to deposit non-district revenue of \$108,828 into the Capital Reserve Fund. The non-district tuition revenue is from Fannett-Metal in Semesters 1 and 2.

**NEW BUSINESS:**

**Financial:**

**1. Depository**

Approval is sought to retain Orrstown Bank as the depository for the Franklin County Career & Technology Center for the 2016-2017 school year.

**Personnel:**

**2. Recommend approval to elect a Treasurer for the 2016-17 School Year**

Policy for the election of a Treasurer, as written in the Articles of Agreement, Paragraph 8, ***“At the May meeting each year of the Joint Operating Committee, a Treasurer shall be elected to take office the first Monday of July following such election for a term of one (1) year”.***

Recommend retention of John Fitz as Treasurer of the Franklin County Career and Technology Center.

**3. Recommend approval to elect a Solicitor for the 2016-17 School Year**

Policy for the election of a Solicitor, as written in the Articles of Agreement, Paragraph 8, *“At the May meeting each year of the Joint Operating Committee, a Solicitor shall be elected to take office the first Monday of July following such election for a term of one (1) year.*

Recommend retention of Andrews and Beard as Solicitor of the Franklin County Career and Technology Center at the rates of \$130/hr. for solicitor type work performed on behalf of the CTC and \$160/hr. for specialized services. These rates are the same as they were for the 15-16 school year.

**4. Recommend the following appointment be approved for Engineering Technology:**

Megan Baker  
390 Colorado Street  
Marion, PA  
Step 13E  
Start date: August 16, 2016

**5. Support Staff Job Classification and Wage Scale**

Consideration is requested for the implementation of a Job Classification and Wage Scale for Support Staff Employees to be used to determine wage increases starting with the 2016-17 school year.

**Curriculum:**

**6. PDE/BCTE 339 Audit Update**

The following local educational association (LEA) documents have been developed in compliance with state, federal, and local (JOC) policy and requirements. We are now asking for JOC review and approval of these documents.

- a) Curriculum Improvement Plan
- b) Differentiated Supervision Plan
- c) Community Engagement Plan
- d) Educator Induction Plan

**Policy:**

**7. Naloxone/Narcon Policy – First Reading**

Approval is sought to adopt a policy on the administration and maintenance of Naloxone. Naloxone is a medication that can reverse an overdose caused by an opioid drug. Opioids are illegal drugs such as heroin, as well as prescription medications used to treat pain such as morphine, codeine, methadone, oxycodone, hydrocodone, fentanyl, hydromorphone, and buprenorphine. The PA Dept of Health is issuing two free doses of Naloxone and a board policy is required for that application process.

Solicitor's Report:

Addenda:

Occupational Advisory Committee Meeting Minutes

In June, the JOC will be asked to approve the OAC Minutes from the 2015-16 school year. Please note that they are now posted to our website at <http://www2.franklinctc.com/7-2/about/committees/occupational-advisory-committee/> for your review.

Adjournment