FRANKLIN COUNTY CAREER AND TECHNOLOGY CENTER
JOINT OPERATING COMMITTEE

PROPOSED AGENDA – September 22, 2016 – 7:00 p.m.

Call to Order

Moment of Silence

Flag Salute

Roll Call

Recognition of Visitors

Public Comment

Approval of September 22, 2016 Agenda

Approval of August 25, 2016 Meeting Minutes

Financial Reports: General Account, LPN Account

Correspondence

Administrative Reports

OLD BUSINESS:

1. **Policy 313 Evaluation of Employees (Second Reading);**
   Final approval is sought for Policy 313 with additional language regarding support staff performance as related to wage scale increases.

NEW BUSINESS:

Personnel:

1. **Resignation**
   Accept the resignation of Cheryl Brown, PT Program Development Specialist for the PNP, retroactive to September 2, 2016.

2. **Authorization to Hire the following professional employees**

Computer Integrated Manufacturing Instructor	Bryan Alleman 1431 Quarry Road Loysville, PA 17047 Step 11B – Start Date: 1/3/17
Dental Assisting Instructor	Chelsea Miller 1375 Spring Side Drive West Chambersburg, PA 17201 Step 2A – Start Date: 11/7/16

3. **CTSO and Other Participatory Organizations**
Approval is sought for following individuals to serve as club advisors for the 2016-17 school year.

CTSO:	DECA -	Sue MIlls
	FFA -	Lisa Cook, Dave Perry
	SKILLS USA -	Kathy Estep, Steve Grove, Bryan Hawbecker
	HOSA -	Marla Moore, Sharla Dunlap, Deb Olson
OTHER:	AWS -	Elisa Donaldson
	Hot Rodder's -	Bobby Bard
	NTHS -	Brenda Kimple

Policy:

4. **600 Series Policies – Finances (First Reading);**

601	Fiscal Objectives	614	Payroll Authorization
602	Budget Planning	615	Payroll Deductions
603	Budget Preparation	616	Payment of Bills
604	Budget Adoption	617	Petty Cash
607	Tuition Income	618	Student Activity Funds
608	Bank Accounts	618.1	Production (Shop) Fund Activities
609	Investment of Funds	619	District Audit
610	Purchases Subject to Bid/Quote	620	Fund Balance
611	Purchases Budgeted	622	GASB Statement 34
612	Purchases Not Budgeted	623	Credit Cards
613	Cooperative Purchasing	624	Taxable Fringe Benefits

Financial:

5. **Donation of Dental Equipment**
Approval is required to accept a donation of dental cabinetry from Keystone Health.

Item Donated	Qty	Brand	Estimated Value
12 O'clock Cabinets	2	Belmont	$5,600
End Cabinets	2	Belmont	$2,500
Center Island	1	Belmont	$3,500
Total			$11,600

6. **Bid for Dental Equipment**
Approval is requested to accept the low bid for first year dental equipment needed for program start-up.

Bids	Benco Dental	$35,136.71
	Patterson	$38,610.00
	Henry Schein	$39,380.00

7. **Mechatronics Equipment - Perkins**
Approval is sought to purchase the following equipment for the Mechatronics program paid for through Perkins funding.

Item	Qty	Vendor	Cost
Servo Robot Training System	1	Educational Solutions Enterprises	$36,217

- The manufacturer, Festo Didactic, has attested to being the sole source provider of this equipment.

Curriculum:

8. **Partnership for Education Agreement – 1st Ed Credit Union**
   Approval is sought to enter into an agreement with the 1st Ed Credit Union to operate student assisted banking in the Franklin County Career & Technology Center. The bank will be run as a student enterprise through our Marketing program.
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9. **Occupational and General Advisory Committee Membership – 2016-17**
   JOC approval is needed for the GAC and OAC rosters for the 2016-17 school year.

Solicitor's Report

Addenda

Adjournment