

# FRANKLIN COUNTY CAREER AND TECHNOLOGY CENTER JOINT OPERATING COMMITTEE

## PROPOSED AGENDA – October 27, 2016 – 7:00 p.m.

Call to Order

Moment of Silence

Flag Salute

Roll Call

Recognition of Visitors

Public Comment

Approval of October 27, 2016 Agenda

Approval of September 22, 2016 Meeting Minutes

Financial Reports: General Account, LPN Account

Correspondence

Administrative Reports

### **OLD BUSINESS:**

#### **1. 600 Series Policies – Finances (2nd Reading);**

601	Fiscal Objectives	614	Payroll Authorization
602	Budget Planning	615	Payroll Deductions
603	Budget Preparation	616	Payment of Bills
604	Budget Adoption	617	Petty Cash
607	Tuition Income	618	Student Activity Funds
608	Bank Accounts	618.1	Production (Shop) Fund Activities
609	Investment of Funds	619	District Audit
610	Purchases Subject to Bid/Quote	620	Fund Balance
611	Purchases Budgeted	622	GASB Statement 34
612	Purchases Not Budgeted	623	Credit Cards
613	Cooperative Purchasing	624	Taxable Fringe Benefits

### **NEW BUSINESS:**

#### **Personnel:**

##### **1. Tenure**

The administration recommends Mrs. Lisa Cook, Veterinary Assisting Instructor, for permanent professional status based on the successful completion of three years of service at the FCCTC.

##### **2. Contracted Services**

Approval is sought to contract with Streams Consultancy LLC, Dennis Koontz, to advise and coach PNP in the development of fund raising initiatives and systems. Estimated cost is not to exceed \$5,250 for required consultation.

**Policy**

**3. Policy 125 - Adult Education**

A revision is recommended on Policy 125 as a result of a recommendation that occurred at our State Site Visit for Nursing Assistance. Adult students should be made aware of the exclusion list prior to enrollment in training programs.

**Building and Grounds:**

**4. Memorandum of Agreement**

Approval is sought to allow the Franklin County 4-H Robotics Club to use a program area located in the Annex 2-4 times per month during the first semester and regularly during the second semester during the evenings to prepare for competitions. Starting with January, 2017, the rental fee for community organizations (\$250/month) will be charged. This agreement will run through June, 2017 with the understanding that the FCCTC may have a need for the space for program expansion starting 2017-18.

**Curriculum:**

**5. Permission to attend the Hot Rodder's Qualifiers.**

Permission is requested for the following students and their instructor, Mr. Bobby Bard, to attend the Hot Rodder's National Competition in Indianapolis, IN from Dec 5-10, 2016. Travel will be by school vehicle. Rooms are provided by Hot Rodder's Dec 6-10, the local organization will pay for 1 night lodging and meals.

Shawn Robinson	WASHS	Austin Zeger.	WASHS
Austin Rhone.	CMS	Gunner Shearer.	CMS
Josh Sabold.	SASHS	Brock Dobbs.	SASHS

**6. Donation of Fire Safety Trailer**

Approval is sought to take possession of the Franklin County Fire Chief's Association in partnership with the Franklin County Public Safety Training Center for the purpose of possibly being utilized in the future as a training device for an Emergency Services program. Major electrical repair is required to make the trailer operational which would be performed as a project by the Electrical program. The estimated value of the trailer is \$10,000.

**7. Mechatronics Equipment**

Approval is sought to purchase the following equipment for the Mechatronics program.

<u>Item</u>	<u>Qty</u>	<u>Vendor</u>	<u>Cost</u>
Mechanical Training Systems	5	Educational Solutions Enterprises	\$55,500

The manufacturer, Festo Didactic, has attested to being the sole source provider of this equipment.

**Solicitor's Report**

**Addenda**

**Adjournment**