

FRANKLIN COUNTY CAREER AND TECHNOLOGY CENTER JOINT OPERATING COMMITTEE

PROPOSED AGENDA – November 17, 2016 – 7:00 p.m.

Call to Order

Moment of Silence

Flag Salute

Roll Call

Recognition of Visitors

Public Comment

Approval of November 17, 2016 Agenda

Approval of October 27, 2016 Meeting Minutes

Financial Reports: General Account, LPN Account

Correspondence

Administrative Reports

OLD BUSINESS:

Policy

1. Policy 125 - Adult Education – 2nd Reading

A revision is recommended on Policy125 as a result of a recommendation that occurred at our State Site Visit for Nursing Assistance. Adult students should be made aware of the exclusion list prior to enrollment in training programs.

NEW BUSINESS:

Policy

1. 700 Series Policies – Facilities (1st Reading)

701	Facilities Planning	708	Lending of Equipment and Books
702	Gifts, Grants and Donations	709	Building Security
703	Sanitary Management	710	Use of Facilities by Staff
704	Maintenance	711	Naming Rights
705	Safety	712	Sponsorship
706	Property Records	716	Integrated Pest Management
706.1	Disposal of Surplus Property	717	Cellular Phones
706.2	SDS Compliance	718	Service Animals in Schools
707	Use of Center Facilities		

Personnel:

2. Tenure

The administration recommends Mrs. Sharla Dunlap, Allied Health Instructor, for permanent professional status based on the successful completion of three years of service at the FCCTC.

3. Substitute PNP Instructor

Request to hire Sandra K Strait, 1082 Camp Ridge Road, Harrisonville, PA 17228 as a substitute instructor for the Practical Nursing Program at a rate of \$30/hour.

Financial:

4. Supplemental Equipment Grant Funding

Approval to add funding to the 2016-17 General Operating Budget in the amount of **\$43,411** that was acquired through the PA Department of Education Supplemental Equipment Grant. Grant funds will be used to purchase the following:

Sheet Metal Bender (HVAC)	est.	\$5,600
Sheet Metal Shear (HVAC)	est.	\$3,500
Helical Cut Planer (Carpentry)	est.	\$15,000
Drum Sander (Carpentry)	est.	\$4,200
Truck Disc Brake Cutaway on Stand (Diesel Mech)	est.	\$12,600

Solicitor's Report

Addenda

Adjournment