

FRANKLIN COUNTY CAREER AND TECHNOLOGY CENTER
JOINT OPERATING COMMITTEE
November 16, 2017

The monthly meeting of the Franklin County Career and Technology Center's Joint Operating Committee was held on Thursday evening, November 16, 2017 in the boardroom with Chairman Barton calling the meeting to order at 7:00 p.m., followed by a moment of silence and salute to the flag.

MEMBERS PRESENT:	Carl Barton	Chambersburg
	Joan Smith	Chambersburg
	Hunter Meredith	Shippensburg - Alternate
	Charlie Suders	Shippensburg
	Larry Funk	Tuscarora
	Beth Reecher	Waynesboro
	Curtis Wengert	Waynesboro

MEMBERS ABSENT:	Ed Norcross	Chambersburg
	Shannon Yates	Greencastle
	Susan Spicka	Shippensburg

ALSO PRESENT:	Jim Duffey	Admin. Director
	Ben Mordan	Assistant Director
	Neil Rotz	Business Manager
	Justin Sholes	Principal
	Cheri Kearney	GAC
	Isaac Crawford	CMS

RECOGNITION OF VISITORS: Chairman Barton welcomed everyone to the meeting, recognizing Cheri Kearney, representing the GAC, and Isaac Crawford, CMS student.

PUBLIC COMMENT ON AGENDA ITEMS: None

Chairman Barton called an Executive Session for Personnel and Litigation.

7:03 p.m. – Recess to Executive Session for Personnel and Litigation
7:34 p.m. – Reconvened

Chairman Barton asked to add action item #6 to the agenda under Financial, and Mr. Duffey read it as follows: *"Resolution – Approval is sought to pass a resolution regarding the Franklin County CTC's position on the PSBA lawsuit against Simon Campbell."*

APPROVAL OF THE NOVEMBER 16, 2017 AGENDA:

On a Suders/Smith motion/second and carried on a majority voice vote, the revised agenda was approved. Mr. Funk and Ms. Reecher opposed.

APPROVAL OF THE OCTOBER 26, 2017 MINUTES:

On a Suders/Funk motion/second and carried on a voice vote, the minutes were approved. Mr. Meredith, Ms. Smith, and Ms. Reecher abstained.

FINANCIAL REPORTS:

Mr. Rotz, Business Manager, presented the following financial reports:

General Fund	Beginning Balance 10/1/2017	\$	1,654,303.85
	Receipts October 2017	\$	645,922.40
	Expenditures October 2017	\$	(519,878.14)
	Ending Balance 10/31/17	\$	1,780,348.11

General Advisory	Beginning Balance 10/1/2017	\$	24,305.32
	Receipts October 2017	\$	0.00
	Expenditures October 2017	\$	(154.44)
	Ending Balance 10/31/2017	\$	24,150.88
LPN Program	Beginning Balance 10/1/2017	\$	629,213.99
	Receipts October 2017	\$	120,645.77
	Expenditures October 2017	\$	(38,426.33)
	Ending Balance 10/31/17	\$	711,433.43

A question arose regarding the \$5,000 check to Kaplan Higher Education on the PNP report. Mr. Rotz will refer the question to Ms. Collier, and will then advise the Committee.

On a Funk/Wengert motion/second and carried unanimously on a voice vote, the financial reports were approved as presented.

CORRESPONDENCE: Mr. Duffey referred members to a letter from the Division of Veterans/Military Education stating that they have approved another year of VA programs for adult education. The four programs include AWS Welding, Nursing Assistant, Forklift Certification, and Warehouse & Forklift Operations.

CHIEF ADMINISTRATIVE OFFICER'S REPORT: None

ADMINISTRATIVE REPORTS:

Jim Duffey:

- Presented Ms. Collier's report for review, and briefly discussed an estate hearing that occurred on November 15, 2017 to divide the estate for training in LPN and the Nursing Assistant program. Ms. Collier's program is being considered for the approximately \$800,000 from the estate for scholarships. The judge will render a decision by December 25, 2017.

Ben Mordan:

- Advised that Mr. Duffey will post the minutes from the OAC to the FCCTC website once they are approved.
- Presented a recruitment update, stating that applications are due December 15, 2017.

OLD BUSINESS:

None

NEW BUSINESS:

Curriculum:

1. Dual Enrollment Agreement – Harcum College

Approval was sought to enter into an articulation agreement between our Veterinary Assisting program and Harcum College for our students to earn three credits for ACM101 Intro to Animal Care Management for successful completion of our program if they are to attend Harcum College.

On a Funk/Smith motion/second and carried unanimously on a voice vote, the articulation agreement was approved as presented.

2. Comprehensive Plan

The Franklin County Career and Technology Center Comprehensive Plan for the period 2018-2021 was offered for final approval.

On a Suders/Funk motion/second and carried unanimously on a voice vote, the Comprehensive Plan for the period of 2018-2021 was approved as presented.

3. Off Campus Suspension Contract

Approval was sought to enter into an agreement with Affinity Educational Solutions to provide services for student disciplinary suspensions one day per week at a rate of \$150/day.

A detailed discussion followed on the pros and cons of the off-campus suspension structure.

On a Funk/Wengert motion/second and carried unanimously on a voice vote, the Off Campus Suspension agreement was approved as presented.

4. Plumbing Program

Approval was sought to officially close the Plumbing program (CIP 46.0503) as all previously enrolled students had completed the program at the conclusion of the 2016-17 school year and no new students have been admitted to the program. Relevant plumbing instruction is currently taught in the Building Construction Trades program.

On a Funk/Suders motion/second and carried unanimously on a voice vote, the closing of the Plumbing Program was approved as presented.

Financial:

5. Donations

Approval was sought to accept the following donations:

- o \$1,000 Gift Card from Harbor Freight to the Automotive Technology program as a result of Mr. Bard's application for the Harbor Freight Tools for Schools Prize for Teaching Excellence. The donation is awarded to program semi-finalists.
- o 2006 Ford Expedition from Forrester Lincoln Mercury to the Automotive Technology Program. The estimated Value is \$4,000.

On a Funk/Smith motion/second and carried unanimously on a voice vote, the donations were approved as presented.

6. Resolution

Approval was sought to pass a resolution regarding the Franklin County CTC's position on the PSBA lawsuit against Simon Campbell.

On a Suders/Wengert motion/second and carried with a majority roll call vote, the Resolution was approved as presented.

Ms. Reecher – No	Mr. Funk – No	Mr. Meredith – Yes
Mr. Suders – Yes	Mr. Wengert – Yes	Ms. Smith – Yes
	Chairman Barton – Yes	

Solicitor's Report - None

Addenda

Adjournment - There being no further business to discuss, the meeting adjourned at 8:08 p.m.

Respectfully submitted,

Neil D. Rotz
Recording Secretary