

# FRANKLIN COUNTY CAREER AND TECHNOLOGY CENTER JOINT OPERATING COMMITTEE

## PROPOSED AGENDA – January 25, 2018 – 7:00 p.m.

Call to Order

Moment of Silence & Flag Salute

Roll Call

Recognition of Visitors

Public Comment

Approval of January 25, 2018 Agenda

Approval of December 14, 2017 Meeting Minutes

Financial Reports: General Account, LPN Account

Correspondence

Administrative Reports:       **Presentation – CASD Material Handling Program**  
- Dan Watkins Special Ed Supervisor, Mark Long CMS Principal

## **NEW BUSINESS:**

### Personnel:

#### **1. Resignations**

Approval is sought to act on the following resignations:

**Stacy Short** – Medical Assisting Instructor, effective March 1, 2018.

**Cheryl Dawson** - Adult Nurse Assistance Program Coordinator/Primary Instructor, effective January 17, 2018.

#### **2. Long-Term Substitute**

Approval is sought to advertise, interview and appoint a long-term substitute instructor for the Medical Assisting program at a flat rate of \$150/day after 10 days.

#### **3. Contractor Agreement – Adult Nurse Assistance Program Coordinator/Primary Instructor**

Approval is sought to contract with Deana McClure, 3763 Warm Spring Road Chambersburg, PA 17202 to serve as Program Coordinator and Primary Instructor for the Adult Nurse Assisting Program for the period through June 30, 2018 at a rate of \$35/hour.

**4. School Physician**

Recommend replacing Dr. Paul Orange with Dr. Stephen Flack, Summit Primary Care Suite 203, 12 St. Paul Drive, Chambersburg, PA, to serve the remainder of the school year as the FCCTC School Physician at a pro-rated rate of \$300 for the year.

**5. Coop Assignment**

Approval is sought to utilize Carson Seese, Shippensburg Area School District, as an IT Intern on a Cooperative Education assignment to start February 19<sup>th</sup> for the second semester of the 2017-18 school year and during the summer at a rate of \$7.25/hour. Hours per week NTE 20.

**6. Memorandum of Agreement**

Approval is sought to renew the agreement with the Chambersburg Area School District for a three year period for the district to utilize Steve Grove to administrate the 9<sup>th</sup> Grade Exploratory Program at the Chambersburg Magnet School.

**7. FMLA Request**

Retroactive approval is required for request for extended medical leave under the Family Medical Leave Act.

*Steve Grove                      15 days                      1/22/18 – 2/9/18*

**Financial**

**8. Supplemental Equipment Grant Funding**

The Franklin County Career and Technology Center was awarded \$44,000 by the PA Bureau of Career and Technical Education for the purchase of 2 TIG Welders, a Gear-Headed Gap Lathe, a Paper Folder and Down Draft Prep Station. Approval is sought to add this amount to our General Operating Budget.

<i>Current General Operating Budget</i>	<i>\$6,898,565</i>
<i><u>Supplemental Equipment Grant</u></i>	<i><u>\$44,000</u></i>
<i>TOTAL APPROVED BUDGET (17-18)</i>	<i>\$6,942,565</i>

**9. Donations**

Request approval of donations to the FCCTC PN Program Capital Campaign. Donations from June – Dec 2017 totaling \$24,844.16.

**Curriculum:**

**10. 2018-19 School Calendar**

Approval is sought to accept the proposed 2018-19 Franklin County CTC School Calendar.

**11. Student Competition**

Approval is sought for the following 5 students and advisor to travel to attend 2 Hot Rodder’s qualifiers in March, the Auto-Rama Qualifier in Cleveland Ohio, March 15 -17<sup>th</sup> 2018 and the NASCAR UTI qualifier in Mooreville North Carolina on March 29-31<sup>st</sup>. Each trip will cost around \$800 for food and hotel and will be paid by the Hot Rodder’s Club. FCCTC transportation will be used.

*Students:*

<i>Josh Sabold</i>	<i>12 SASHS</i>	<i>Jonathan Chenaille</i>	<i>11 CASHS</i>
<i>Brock Dubbs</i>	<i>12 SASHS</i>	<i>Skylar Testerman</i>	<i>11 GASHS</i>
<i>Kaleb Keck</i>	<i>12 WASHS</i>	<i>Mr. Bard</i>	<i>Advisor</i>

**Solicitor's Report**

**Addenda**

**Adjournment**