

**FRANKLIN COUNTY CAREER AND TECHNOLOGY CENTER
JOINT OPERATING COMMITTEE**

PROPOSED AGENDA – February 22, 2018 – 7:00 p.m.

Call to Order

Moment of Silence & Flag Salute

Roll Call

Recognition of Visitors

Public Comment

Approval of February 22, 2018 Agenda

Approval of January 25, 2017 Meeting Minutes

Financial Reports: General Account, LPN Account

Correspondence

Administrative Reports: Presentation: Craig Witmer, Smith, Elliott and Kearns

NEW BUSINESS:

Financial:

1. Approval of the Single Audit Report for year ending June 30, 2017

Approval is sought for the Single Audit Report for year ending June 30, 2017 prepared by Smith, Elliott and Kearns.

2. Bids for Parking Lot Paving

| | | |
|---------------------------|--------------------|--------------|
| Fayetteville Contractors: | Base Bid | \$317,487.20 |
| | Alt 1 Truck Lot | \$174,195.00 |
| | Alt 2 FLC Driveway | \$54,701.70 |
| Kinsley Construction | Base Bid | \$337,065.00 |
| | Alt 1 Truck Lot | \$216,065.00 |
| | Alt 2 FLC Driveway | \$59,158.50 |
| New Enterprise | Based Bid | \$342,311.00 |
| | Alt 1 Truck Lot | \$211,246.00 |
| | Alt 2 FLC Driveway | \$66,151.00 |

Approval is sought to accept the low bid of \$317,487.20 from Fayetteville Contractors for the re-pavement and renovation of the school parking lot and driveway. Funding will be provided through the Capital Reserve account.

3. First Ed Credit Union Agreement

Approval is sought to enter into an agreement with the First Ed Credit Union to expand the branch location in the school to enhance student service and outreach. FCCTC share of cost (\$3,500) will be funded out of Perkins.

4. Donations

Request approval to accept the donation of a 1998 Ford Crown Victoria to the Franklin County Career and Technology Center from Menno Haven valued at \$1,500.

Personnel:

5. Resignation

Approval is sought to accept the resignation of **Shawn Eckenrode**, Electronics Instructor, effective March 23, 2018.

6. Long-Term Substitute - Electronics

Approval is sought to advertise and interview for a long-term substitute instructor for the Electronics program at a rate of \$180/day after 10 days.

7. Long-Term Substitute – Medical Assisting

Retroactive approval is sought to hire Sean Collier as a long-term substitute instructor for the Medical Assisting program at a rate of \$180/day after 10 days.

8. Mentor

Approval is sought for Marla Moore, Allied Health Instructor, to serve as a mentor for Sean Collier, LT Sub, Medical Assisting, for the remainder of the school year at a pro-rated amount of \$200.

Building and Grounds

9. Natural Gas Contract

Approval is sought to enter into a contract with Columbia Gas to bring the natural gas lines onto the FCCTC property to serve the Practical Nursing Program Building and the future needs of the Franklin Learning Center, if applicable.

Solicitor's Report

Addenda

Adjournment