

**FRANKLIN COUNTY CAREER AND TECHNOLOGY CENTER
JOINT OPERATING COMMITTEE**

PROPOSED AGENDA: MAY 23, 2018 - 7:00 p.m.

Call to Order

Moment of Silence and Flag Salute

Roll Call

Recognition of Visitors

Public Comment

Approval of the May 23, 2018 Agenda

Approval of April 26, 2018 Meeting Minutes

Financial Reports: General and LPN Accounts

Correspondence

Chief Administrative Officer's Report

Administrative Reports

**Presentation on Emergency Services Proposal
Bob Stakem, Director, Public Safety Center - HACC**

OLD BUSINESS:

None

NEW BUSINESS:

Financial:

1. Donations

Approval is sought to accept the donation of the following materials from Kevin Hritz, 640 Forest Road, Chambersburg, PA 17202 valued at \$1,200.

2000 6K Generator	1 EA	Ag. Mechanics	\$200	=	\$200
Cabinetry	4 EA	Carpentry	\$250 x 4	=	\$1000

2. Bid Acceptance – Styling Stations

Approval is sought to accept the low bid for 4 each Styling Stations for the Cosmetology Program from Cosmo Prof Beauty Equipment at \$6,900 each (\$27,600 total).

3. Depository

Approval is sought to retain Orrstown Bank as the depository for the Franklin County Career & Technology Center for the 2018-2019 school year.

Personnel:

4. Request to Hire – Electronics Instructor

Approval is sought to hire Allen Bierlair, 11118 Savoy Road, Richmond, VA as the Electronics Instructor starting with the 2018-19 school year at Step 20E of the salary scale pending receipt of clearances.

5. Administrative Salary Increases

Approval is sought to grant additional base salary increases to the following individuals above the contractual increases as follows:

Mordan	1.7%	Sholes	.5%
Campbell	2.5%		

6. Job Description Revisions

Approval is sought to accept revisions to job descriptions for the following positions:

Business Manager

Cooperative Education Coordinator (renamed - Workforce Development Coordinator)

7. Election of a Treasurer for the 2018-19 School Year

Policy for the election of a Treasurer, as written in the Articles of Agreement, Paragraph 8, ***“At the May meeting each year of the Joint Operating Committee, a Treasurer shall be elected to take office the first Monday of July following such election for a term of one (1) year”.***

Recommend retention of John Fitz as Treasurer of the Franklin Co Career and Technology Center.

8. Election of a Solicitor for the 2018-19 School Year

Policy for the election of a Solicitor, as written in the Articles of Agreement, Paragraph 8, ***“At the May meeting each year of the Joint Operating Committee, a Solicitor shall be elected to take office the first Monday of July following such election for a term of one (1) year.*** Recommend retention of Beard Legal Group as Solicitor of the FCCTC at the rates of \$130/hour for solicitor type work performed on behalf of the FCCTC and \$160/hour for specialized services. These rates are the same as they were for the 17-18 school year.

Curriculum:

9. ACTE Conference

Dr. Mordan has been selected to present on **Maximizing New Teacher Retention through Coordinated Induction and PLC Processes** at the Association for Career and Technical Education (ACTE) National Conference in San Antonio, Texas, November 28 – December 1, 2018. Approval is sought for Dr. Mordan to attend this Conference at an estimated cost of \$2,000 (Registration = \$300, Hotel \$200x5 = \$1,000, Airfare = \$400) to be paid out of Perkins funding.

Solicitor’s Report:

Addendum

Adjournment