

FRANKLIN COUNTY CAREER AND TECHNOLOGY CENTER JOINT OPERATING COMMITTEE

PROPOSED AGENDA – August 23, 2018 – 7:00 p.m.

Call to Order

Moment of Silence

Flag Salute

Roll Call

Recognition of Visitors

Public Comment

Approval of August 23, 2018 Agenda

Approval of June 28, 2018 Meeting Minutes

Financial Reports: General Account, LPN Account

Correspondence

Administrative Reports

OLD BUSINESS:

Building & Grounds

1. Land Lease

Franklin Fire Chief's Association - Discussion Only

NEW BUSINESS:

Personnel:

1. Resignation:

Approval is sought to accept the resignation of Kelli Ellerman, Medical Assisting Instructor, effective August 18, 2018.

2. Appointments:

Approval sought to hire the following:

Michelle Doyle Fayetteville, PA
Lori Ebersole Greencastle, PA,
Benjamin Koser Shippensburg, PA

Medical Assisting Instructor
Admin Assistant
Maintenance Assistant

Step 5A of the CBA
\$14.79/hour/186 days.
\$12.00/hour (NTE 1 Year)

3. Substitute Teacher List

Approval is sought for the Substitute Teacher List for the 2018-19 school year. Approval is also sought to add subsequent substitute teachers to the active list based on the Assistant to the Director's recommendation.

4. School Physician

Recommend contracting with Dr. Stephen Flack, Summit Primary Care Suite 203, 12 St. Paul Drive, Chambersburg, PA to serve as the FCCTC School Physician at a rate of \$500 for the year.

5. Adult Education Pay Rates

Approval is sought to accept the adult education pay rates for the 2018-19 school year.

Policy:

6. Policy Update – 335 FMLA

Approval is sought to update policy 335 regarding the use of Family and Medical Leave.

Financial:

7. Marketing Contract

Approval is sought to enter into an agreement with Bullseye Video Productions to update website videos and to provide social media control services for the 2018-19 school year. Total cost = \$7,000 and \$650/month for social media support to include PNP/Capital Campaign. Services will be paid for through the General Advisory Committee Marketing Funds.

8. Bid Change Order – Parking Lot Project

Approval is sought to accept a change order made to the parking lot bid to include separate access for the PNP Building from the main driveway. Total cost of \$5,220 to be paid through the Capital Reserve Fund.

9. Non-Resident Tuition Rates

Approval is sought to set the overall Non-Resident Tuition Rates for the 2018-2019 school year at **\$7,256** per student. (Total Budget {\$6,779,605} ÷ Avg. 2015-16, 2016-17, and 2017-18 ADM's {934.36}). The Fannett Metal rate will be established at **\$5,373** per student {Total amount shared by member districts {\$5,020,761} ÷ Avg. 2015-16, 2016-17, and 2017-18 ADM's {934.36}}.

10. Reimbursement of General Fund

Permission is requested to reimburse the General Fund for instructional equipment purchased during the 2017-18 school year with Capital Reserve funds in the amount of \$88,791.99.

11. National School Lunch Program Sponsorship – Chambersburg Area School District

Approval sought to permit the Chambersburg Area School District to act as sponsoring agency for the FCCTC school lunch program for reimbursement under the National School Breakfast and Lunch programs for the 2018-19 school year.

12. Donation

Approval sought to accept the donation of two electric vehicles (1984 Ford Ranger & 1961 Ford Falcon) to the Electrical Occupations program from Robert Shannon, 1855 Criders Church Rd Chambersburg PA. The total value of the vehicles is estimated at \$500.

Curriculum:

13. HACC EMS Program Agreement

Approval is sought to contract with Harrisburg Area Community College to provide a 400 hour Emergency Services program at a cost of \$3,500 per student starting 2nd semester of 2018-19. Per student costs are to be drawn from the Fireman's Relief Fund, District Funds and Tuition Rate to Family as TBD.

14. Faculty and Student Handbooks

Recommend approval of the Faculty and Student Handbooks for the 2018-2019 School Year.

15. Student Competition

Approval is sought to send 5 students and advisor for Hot Rodder's National competition at SEMA in Las Vegas, NV Oct 28th - Nov 3rd. Total cost estimated at \$4,000 paid by Hot Rodder's.

Brock Dubbs, SASD

Jonathan Chanelli CASD

Josh Sabold SASD

Skylar Testerman GASD

Caleb Keck WASD

Mr. Bard, Advisor

16. Memorandum of Understanding – 2018-2019 School Year

Approval is sought for the Memorandum of Understanding between Career and Technical Centers and Participating School Districts and the Bureau of Career and Technical Education for participation in the Technical Assistance (TAP) Program.

17. Lancaster CDL Contract Termination

Approval is sought to act upon the request received from the Lancaster Career and Technology Center to terminate the contract to provide Adult CDL classes at FCCTC.

Solicitor's Report

Addenda

Adjournment