

**FRANKLIN COUNTY CAREER AND TECHNOLOGY CENTER
JOINT OPERATING COMMITTEE
October 25, 2018**

The monthly meeting of the Franklin County Career and Technology Center's Joint Operating Committee was held on Thursday evening, October 25, 2018 in the boardroom with Chairman Barton calling the meeting to order at 7:00 p.m., followed by a moment of silence and salute to the flag.

MEMBERS PRESENT:	Carl Barton	Chambersburg
	Joan Smith	Chambersburg
	Shannon Yates	Greencastle
	Susan Spicka	Shippensburg
	Charlie Suders	Shippensburg
	Beth Reecher	Waynesboro
	Curtis Wengert	Waynesboro

MEMBERS ABSENT:	Ed Norcross	Chambersburg
	Jon Heebner	Tuscarora

ALSO PRESENT:	Tod Kline	Superintendent of Record
	Jim Duffey	CareerTech Admin. Director
	Ben Mordan	CareerTech Asst. Director
	Neil Rotz	CareerTech Business Manager
	Jan Collier	CareerTech LPN Administrator
	Jeff Daughenbaugh	CareerTech Maintenance Supervisor
	Joshua Lenhart	CMS
	Daren Marzullo	CMS
	Vernon Patterson	CMS
	Dusty-Lee Laughery	CMS
	Alec Grove	CMS
	Chris Barraza	CMS
	Carli Stevens	CMS
	Alexandro Roldan	CMS
	Thomas Nicklas	CMS

RECOGNITION OF VISITORS: Chairman Barton welcomed everyone to the meeting, recognizing the students from CMS and Mr. Daughenbaugh.

PUBLIC COMMENT: None

APPROVAL OF THE OCTOBER 25, 2018 AGENDA:

On a Suders/Smith motion/second and carried unanimously on a voice vote, the agenda was approved.

APPROVAL OF THE SEPTEMBER 27, 2018 MINUTES:

On a Yates/Wengert motion/second and carried on a voice vote, the minutes were approved as presented.

FINANCIAL REPORTS:

Mr. Rotz, Business Manager, presented the following financial reports:

General Fund	Beginning Balance 9/1/2018	\$	1,552,315.56
	Receipts September 2018	\$	700,039.96
	Expenditures September 2018	\$	(786,460.10)
	Ending Balance 9/30/2018	\$	1,465,895.42
General Advisory	Beginning Balance 9/1/2018	\$	17,547.47
	Receipts September 2018	\$	0.00
	Expenditures September 2018	\$	400.00
	Ending Balance 9/30/2018	\$	17,147.47
LPN Program	Beginning Balance 9/1/2018	\$	563,062.55
	Receipts September 2018	\$	19,522.15
	Expenditures September 2018	\$	(18,047.57)
	Ending Balance 9/30/2018	\$	564,537.57

On a Reeher/Smith motion/second and carried unanimously on a voice vote, the financial reports were approved as presented.

CORRESPONDENCE: None

CHIEF ADMINISTRATIVE OFFICER'S REPORT: Dr. Kline reported from the superintendents' meeting – Discussed the district calendars; the emergency contact information about winter weather/closings; the fire and emergency training course; approval of teacher graduate-level courses; the lice policy and its new laws; and some independent educational evaluations.

ADMINISTRATIVE REPORTS:**Jan Collier:**

- Students continue to be very active in the progression of the PNP building. BCT has installed the stone façade and Land & Horticulture finished a patio for planters.
- Menno Haven pledged \$25,000 to name a classroom; the Capital Campaign is at 70.08% (over \$350,000) of the \$500,000 goal.
- Stated that there is a 100% pass rate for licensures in 2018.

Ben Mordan - Reviewed recognitions of programs as of 10/25/18:

- BCT on the PNP building
- Culinary Arts prepared a luncheon for the Principals and Superintendents
- Dental Assisting promoting the program and careers on their "prize winning" bulletin board.
- Diesel farmed the field of soybeans on school property.
- FFA competing at Nationals in Indianapolis; Land & Hort helped to landscape at the electric sign at the CTC main entrance.

Jim Duffey:

- Working on the lease agreement with the Fire Chief's Association.
- Five students signed up for the Emergency Services program for 2nd semester, and seven additional students are working with their school counselors. Hoping to have a class size of 12-15 students.

- The Farm Land Lease was signed by John Ocker.
- Gave a kitten update from Vet Assisting.

Chairman Barton – Advised that Mr. Duffey and Mr. Rotz will present a draft budget for SY 19/20 to the JOC on November 15 so that the member districts' boards can plan.

NEW BUSINESS:

Chairman Barton asked to combine Action Items #1 thru #5 into one vote:

Policy:

1. Policy Revision #604 – 1st Reading

A revision of policy 604 sought to change the language related to what affirmative vote is required to pass the annual operating budget from “three (3) of the five (5)” to “four (4) of the six (6)” participating school districts.

Personnel:

2. Memorandum of Agreement

At the request of the Franklin County Career and Technology Center Education Association (FCCTCEA), sought approval to agree to an MOU regarding the operation of the Fire and Rescue Program planned with the Franklin County Public Safety Training Center and Bucks County Community College.

3. Resignation

Sought approval to accept the resignation of Ben Koser, Maintenance Assistant, effective October 15, 2018.

4. Advertise and Interview

Sought approval to advertise and interview for a full-time Maintenance Assistant.

Mr. Wengert asked about the full-time Maintenance Assistant position, and Mr. Duffey discussed current staffing in the maintenance department. Mr. Anderson plans to continue as the instructor in Auto Tech, and, therefore, a full-time replacement to assist Mr. Daughenbaugh is now needed.

Curriculum:

5. Pennsylvania Department of Transportation Agreements

Sought approval to participate in the Emissions Inspector Program and the Safety Inspector Certification Performance Program with Penn Dot through our Adult Education Program.

On a Suders/Smith motion/second and carried unanimously on a voice vote, Action Items #1 thru #5 were approved as presented.

Solicitor's Report – None

Addenda – Discussion, Ms. Spicka

Ms. Spicka discussed the shortfalls in financial resources received from the state that limits student achievement. She advised that an advocacy summit is scheduled in Mechanicsburg at PSBA on Saturday, November 17 from 9:00 a.m. to 3:00 p.m. to try to get more funding for the schools, especially in Franklin County.

Adjournment – There being no further business to discuss, the meeting adjourned at 7:28 p.m.

Respectfully submitted,

Neil D. Rotz
Recording Secretary