

**FRANKLIN COUNTY CAREER AND TECHNOLOGY CENTER
JOINT OPERATING COMMITTEE**

PROPOSED AGENDA – January 24, 2019 – 7:00 p.m.

Call to Order

Moment of Silence & Flag Salute

Roll Call

Recognition of Visitors

Public Comment

Approval of January 24, 2019 Agenda

Approval of December 20, 2018 Meeting Minutes

Financial Reports: General Account, LPN Account

Correspondence:

Superintendent of Record Report:

Administrative Reports: Craig Witmer. Smith, Elliott and Kearns – Local Financial Audit

OLD BUSINESS:

Policy:

1. Policy Revision #101 – 2nd Reading

A revision of policy 101 is sought to update the school's mission and vision statement as a result of discussions occurring in our Academy Representative meetings associated with our initiative to develop a positive school culture.

NEW BUSINESS:

Policy:

1. Policy #251 – Transgender/Gender Expansive Students – 1st Reading

Policy 251 Transgender/Gender Expansive Students is presented for a first reading.

Personnel:

2. FMLA Request

Approval is required for a request for extended medical leave under the Family Medical Leave Act.

Steve Grove Instructor 22 days 2/18/19 – 3/1/19

Financial:

3. Single Audit Report

Approval is sought for the Single Audit Report for year ending June 30, 2018 prepared by Smith, Elliott and Kearns.

4. Donation

Approval is sought to accept the following donations:

1. \$1,000 Gift Card from Harbor Freight to the Building Construction Trades program as a result of Mr. Eric Wagaman's application for the Harbor Freight Tools for Schools Prize for Teaching Excellence. The donation is awarded to program semi-finalists.
2. A 2014 Ford Focus for the Automotive Technology program as a donation from the Ford Motor Company. The estimated value of the donation is \$8,000. Many thanks to Clayton Black and the team at Keystone Ford for making this possible.

Curriculum:

5. 19-20 School Calendar

Approval is sought to accept the proposed 2019-20 Franklin County CTC School Calendar.

6. Training Agreement - Harrisburg Area Community College

Approval is sought to enter into an agreement with HACC to provide Nurse Assisting certification training for 8 Allied Health students at a total cost of \$9,600.

7. Affiliation Agreement - Shippensburg Health Care Center

Request approval of affiliation agreement between the Practical Nursing Program and the Shippensburg Health Care Center as a clinical site effective immediately.

Solicitor's Report

Addenda

Adjournment