

FRANKLIN COUNTY CAREER AND TECHNOLOGY CENTER JOINT OPERATING COMMITTEE

PROPOSED AGENDA – February 28, 2019 – 7:00 p.m.

Call to Order

Moment of Silence & Flag Salute

Roll Call

Recognition of Visitors

Public Comment

Approval of February 28, 2019 Agenda

Approval of January 24, 2019 Meeting Minutes

Financial Reports: General Account, LPN Account

Correspondence: General Advisory Committee Meeting Minutes – January 28, 2019

Superintendent of Record Report:

Administrative Reports:

OLD BUSINESS:

Policy:

1. Policy #251 -- 2nd Reading

The creation of policy is needed to provide guidance on the inclusion of Transgender/Gender Expansive Students within the educational program.

NEW BUSINESS:

Personnel:

2. FMLA Request

Seek approval of the request from Marla Moore, Allied Health Instructor, for a leave of absence, March 11th to May 6th, for medical reasons.

3. Long-Term Substitute – Michelle Myers Allied Health

Approval sought to appoint Michelle Myers as a long-term substitute in Allied Health at a rate of \$180 per day.

4. Mentor

Approval is required to replace Marla Moore, Allied Health Instructor with Lisa Cook, Veterinary Assisting Instructor, to serve as the mentor for Michelle Doyle, Medical Assisting Instructor, for the remainder of the school year at a pro-rated rate of \$200.

5. Hiring

Request approval of Joyce M. Burkholder, MSN, RN for position as Practical Nursing Program Part Time Faculty at an hourly rate of \$30.50. 1077 Twin Bridge Road Chambersburg, PA 17202

Financial:

6. Seek Bids

Approval is sought to go out for bids for the following work to be performed on the PNP Building:

Materials and Installation of Ceiling System
Materials and Installation of Flooring

7. Capital Campaign Donations

Approval is needed to accept donations totaling \$29,976 for the period July, 2018 – February, 2019 into the Alumni Association in support of the PNP Building project.

Curriculum

8. 2018-19 School Calendar

Approval is sought to change the use of a Snow makeup Day from Friday, April 19, 2019 to Friday, May 30, 2019 since none of the participating school districts are in session on April 19th.

Solicitor's Report

Addenda

Adjournment

