

**FRANKLIN COUNTY CAREER AND TECHNOLOGY CENTER  
JOINT OPERATING COMMITTEE**

**PROPOSED AGENDA: JUNE 27, 2019 - 7:00 p.m.**

Call to Order

Moment of Silence and Flag Salute

Roll Call

Recognition of Visitors

Public Comment

Approval of the June 27, 2019 Agenda

Approval of May 23, 2019 Meeting Minutes

Financial Reports: General and LPN Accounts

Correspondence

Chief Administrative Officer's Report

Administrative Reports

**OLD BUSINESS:**

**Financial:**

1. **Election of a Treasurer**

**NEW BUSINESS:**

**Financial:**

2. **Support Staff Insurance and Co-Premium**  
1.66% of the total premium cost, which is 2% below the teacher rate per the CBA.
3. **Support Staff Stipends**  
Pay for extra duties assigned.
4. **Grant Funding**  
The 2018/19 PA Commission for Crime & Delinquency (PCCD) and the 2019-20 Federal Perkins grant amounts to be added to the 2019-20 General Operating Budget.
5. **Purchase of Equipment**  
School Intercom System through Sage Technologies (PCCD Grant).

**6. Program Sponsorships**

Approval is sought for the following Program Sponsorships through GAC totaling **\$8,300**.

Baxter Group (3 years)	Main Conference Room	\$2,500
Summit/Well Span	Allied Health, Med Ass't	\$1,400
Manitowoc Crane	Welding, CIM	\$1,400
Lincoln Electric	Welding	\$900
McCrea Heating and Cooling	HVAC	\$700
Keystone Ford	Auto Tech	\$700
Johnnie's Restaurant and Supply	Culinary Arts	\$700

**7. Donation**

Metal core wire from Manitowoc Crane for our Welding program at an estimated value of **\$3,500**.

**8. UGG Procurement Policy**

Update the procurement thresholds for federal purchases in the Uniform Grant Guidance Procurement Policy.

**9. Contract for Services**

2019-20 with Heidi Hunter, PNP Financial Aid Consultant, for Financial Aid processing for PNP.

**Personnel:**

**10. Resignations**

Melissa Kuhns	PNP Admin Assistant	Effective June 21, 2019
Dr. Debora Coombs	PNP Med Surg Faculty Member	Effective July 25, 2019.

**11. Request to Hire**

A. Receptionist (previously Mission One)	Marissa Chanhpheng
B. Counseling Assistant (previously MO)	Georgia Wenger
C. Administrative Assistant (previously MO)	Michelle Clugston
D. PNP Executive Assistant	Ainsley Hoglund

**12. Request to Advertise and Interview**

- A. Network Support Assistant
- B. Maintenance Assistant/Groundskeeper (PT)
- C. PNP Med Surg Faculty Member

**13. Act 93 Agreement**

Act 93 Administrative Agreement for the Assistant to the Director and Principal (7/1/19-6/30/23).

**14. Administrative Salary Increases**

Admin Director	TBD
Business Manager	4%

**15. Superintendent of Record**

Rodney Benedick, Tuscarora School District, to serve two-year term (7/1/19-6/30/21).

**Curriculum:**

**16. Articulation Agreement – Hagerstown Community College**

IST – 18 Credits, Marketing 6 Credits, Graphic Communications 3 Credits

**17. 2017-18 Occupational Advisory Committee Minutes**

<http://www2.franklinctc.com/7-2/about/committees/occupational-advisory-committee/>.

**Solicitor's Report:**

**Addendum**

**Adjournment**