

FRANKLIN COUNTY CAREER AND TECHNOLOGY CENTER JOINT OPERATING COMMITTEE

PROPOSED AGENDA – August 22, 2019 – 7:00 p.m.

Call to Order

Moment of Silence & Flag Salute

Roll Call

Recognition of Visitors

Public Comment

Approval of August 22, 2019 Agenda

Approval of June 27, 2019 Meeting Minutes

Financial Reports: General Account, LPN Account

Correspondence

Administrative Reports

NEW BUSINESS:

Personnel:

1. Resignation:

Approval is sought to accept the resignation of Allen Bierlair, Electronics Instructor, effective July 9, 2019.

2. Request to Hire

Approval is sought to hire the following individuals for the 2019-20 school year pending receipt of all relevant clearances;

A. Electronics Instructor	Steven Wilmot 8669 Tomstown Road Waynesboro, PA 17268	Step 4A (retroactive to 8/5/19)
B. Technology Assistant	Dustin McCorkle 1835 Ritner Hwy Shippensburg, PA 17257	\$25,019 (retroactive to 7/29/19)

3. Advertise and Interview

Approval is sought to advertise and interview for a long-term substitute for the Mechatronics program with a goal to start November 1, 2019 for the second semester of the 2019-20 school year.

4. Substitute Teacher List

Approval is sought for the Substitute Teacher List for the 2019-20 school year. Approval is also sought to add subsequent substitute teachers to the active list based on the Assistant to the Director's recommendation.

5. School Physician

Recommend contracting with Dr. Stephen Flack, Summit Primary Care Suite 203, 12 St. Paul Drive, Chambersburg, PA to serve as the FCCTC School Physician at a rate of **\$500** for the 2019-20 school year.

6. Adult Education Pay Rates

Approval is sought to accept the adult education pay rates for the 2019-20 school year.

Property:

7. Ceiling Bid

Approval is sought to award the low bid for the acoustic ceiling installation at the PNP Building to **Standard Acoustical Products, Inc.** in the amount of **\$20,600**.

Standard Acoustical Products	\$20,600
R.A. Hill, Inc.	\$32,200

Financial:

8. Marketing Contract

Approval is sought to enter into an agreement with Bullseye Video Productions to provide social media control services for the 2019-20 school year at a cost of **\$420/month**. Services will be paid for through the General Advisory Committee Marketing Funds.

9. Appearance Agreement

Approval for bringing Kayleen McCabe, host of the DIY Network program Rescue Renovation, in as a part of the 50th Anniversary celebration on March 18/19 (Middle School Open House) at a cost of **\$3,500**.

10. Facility Lease Agreement

Approval is sought to enter into an agreement with the Capitol Theatre Center, in Chambersburg, PA, to use the facility for a PNP Capital Campaign fund-raiser scheduled for October 5, 2019. The amount of the lease would be **\$500**.

11. Non-Resident Tuition Rates

Approval is sought to set the overall Non-Resident Tuition Rates for the 2019-2020 school year at **\$7,456** per student. (Total Budget {\$6,999.195} ÷ Avg. 2016-17, 2017-18, and 2018-19 ADM's {938.73}).

12. National School Lunch Program Sponsorship – Chambersburg Area School District

Approval sought to permit the Chambersburg Area School District to act as sponsoring agency for the FCCTC school lunch program for reimbursement under the National School Breakfast and Lunch programs for the 2019-20 school year.

13. Program Sponsorships

Approval is sought for the following Program Sponsorships through the GAC totaling **\$4,700**.

Stouffer Mechanical Contractors (3 years/2 programs)	\$4,000
Truck Mounts Inc.	\$700

14. Donation - FCCTC

Approval sought to accept the donation of a 2005 Chrysler PT Cruiser Convertible from Tony Manetta, 114 Feather Drive, Shippensburg PA. The vehicle is to be upgraded and sold via raffle to support the 50th Anniversary celebration. The total value of the vehicle is estimated at **\$2,000**.

15. Donation – PNP

Approval is sought to accept donations made to the PNP Capital Campaign for the period Jan,

2018 through July, 2019 in the amount of \$_____.

Curriculum:

16. Faculty and Student Handbooks

Recommend approval of the Faculty and Student Handbooks for the 2019-2020 School Year. Documents can be reviewed at the following links:

Faculty Handbook

https://fcctc-my.sharepoint.com/:f:/g/personal/jcampbell_franklinctc_com/EtQIVGARG4BOiV4YKAjw2lcBoMbi sZtZdggeuXmzj2XB9w?e=hLC0cc

Student Handbook

<http://www2.franklinctc.com/wp-content/uploads/2013/10/Student-Handbook.pdf>

17. Memorandum of Understanding – 2019-2020 School Year

Approval is sought for the Memorandum of Understanding between Career and Technical Centers and Participating School Districts and the Bureau of Career and Technical Education for participation in the Technical Assistance (TAP) Program.

Solicitor's Report

Addenda

Adjournment